

**Please complete page 2 of this form if you wish**

**to be on the Electoral Roll.**

**We would also like to keep in touch with you. Please complete the supplementary
form on page 3 to enable this.**

**Thank you for your time.**

**Please return the completed form to the Electoral Roll Officer (Hilary Wallis) or to the Administrator (Nick Jones) via the Church Office.**

**APPLICATION FOR ENROLMENT
ON THE CHURCH ELECTORAL ROLL**



APPLICATION FOR ENROLMENT ON THE CHURCH ELECTORAL ROLL

Please see notes on back page of this form.

Full name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred title (if any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Postcode \_\_\_\_\_\_\_\_\_\_\_\_

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| **1: I declare that** (please tick only one box from options A or B) |
| 1A |  | I am baptised, am a lay person, and am aged 16 or over  |
| 1B |  | I am baptised, am a lay person, and become 16\* on \_\_\_\_\_\_\_\_\_\_\_\_\_*\*Those who become 16 in the next twelve months may complete the form and become eligible to be entered on the roll on their sixteenth birthday.* |
| **2: I declare that** (please tick only one box from options A, B or C) |
| 2A |  | I am a member of the Church of England (or of a Church in communion with the Church of England) and am a resident in the parish. |
| 2B\* |  | I am a member of the Church of England or of a Church in communion with the Church of England, am not resident in the parish, [but have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |

Email Address (*optional*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 2C\* |  | I am a member in good standing of a Church which is not in communion with the Church of England but subscribes to the doctrine of the Holy Trinity, am also a member of the Church of England [and have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.\*If you tick 2B or 2C in circumstances where a new Roll is being prepared, you must delete either the first set of words in square brackets or the second set. If you delete the first set, you must complete the second set by filling in the space at the end. see Note 3 for further information. |

**I declare that the above answers are true and I apply for inclusion on the church electoral roll of the parish.**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_

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| ***Additional information*** *(not part of the statutory application form)**We would like to keep in touch with you to let you know about church events and activities that we hope will be of interest to you. To enable this to happen, please provide the additional information and complete the declaration below. This information will not form part of the published Electoral Roll.* |
| **Phone 1:****Phone 2/Mobile:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **I would like to receive: (please tick all that apply)** **🞏 Occasional church mailings (to share important church news)** **🞏 All Events/Activities 🞏 All Children’s Events/Activities**  **🞏 Men’s Events/Activities 🞏 Activities for secondary school children** **🞏 Ladies’ Events/Activities 🞏 Activities for primary and younger children****You may change your preferences at any time by contacting the Church Office.** |
| I consent to you keeping my details on file (those immediately above and those given on my application to join the Electoral Roll) and communicating with me. You may also keep on file further contact details where I have used them to communicate with you (eg new email addresses/phone numbers).**Signed:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Our Commitment to you:**We aim to hold all personal data in line with the General Data Processing Regulations. This includes storing it securely, not passing it on without your consent and ensuring it is up to date. (See our privacy notice at www.bassingbournchurch.org.uk) |

**Notes**

***General matters***

1   The only Churches at present in communion with the Church of England are other Anglican Churches and certain foreign Churches, as listed in the Supplementary Material to the Canons (but note [Rule 83(3)](https://www.churchofengland.org/more/policy-and-thinking/church-representation-rules/part_8_miscellaneous_rules_72_to_84.xhtml#r83_3) of the Church Representation Rules, which provides for any question as to whether a particular Church is in communion with the Church of England to be decided by the Archbishops of Canterbury and York acting jointly).

2   Membership of the electoral roll is also open to members in good standing of a Church not in communion with the Church of England which subscribes to the doctrine of the Holy Trinity where those members are also prepared to declare themselves to be members of the Church of England.

3   Every six years a new roll is prepared and those on the previous roll are informed so that they can reapply. If you are not resident in the parish but were on the roll as a habitual worshipper and have been prevented by illness or other sufficient cause from worshipping for the past six months, you should complete declaration 2B or 2C as follows –

(a) delete the first set of words in square brackets and

(b) at the end of the second set of words in square brackets, briefly state the reason for not having worshipped as mentioned.

4   If you have any problems with this Form, please approach the clergy or lay people responsible for the parish, who will be pleased to help you.

5   In this Form ‘parish’ means ecclesiastical parish.

***Use of email addresses and other personal data***

6   You do not have to provide an email address on this Form. If you do provide one, the Parochial Church Council and the electoral roll officer are entitled to use that email address to communicate with you in connection with the maintenance or revision of the Roll or the preparation of a new Roll or with elections to or membership of the Council.

7   The Church Representation Rules impose certain requirements for your name and address to be given to a third party, such as the diocesan electoral registration officer, in connection with elections to or membership of a deanery synod, diocesan synod or the House of Laity of the General Synod. If you provide an email address on this Form, it will be given to the third party along with your postal address.

8   A third party to whom your name and address have been given under the Church Representation Rules is in certain cases required by the Rules to pass them on to another person, such as the presiding officer in a synodical election. If you provide an email address on this Form, that email address will be given to the other person along with your postal address.

9   Any person to whom your email address or other personal data is given under the Church Representation Rules is required by those Rules to hold the data securely. Furthermore, if you do provide an email address on this Form, that does not give anybody the right to use it for any purpose other than those permitted by the Rules; so it cannot, for example, be used for social matters or fund-raising.

10 The roll is published after each annual revision and after the preparation of a new roll. The published roll will include your name (as well as the name of every other person on the roll) but none of your other personal data (as defined by the Data Protection Act 2018) will be made public as a result of your inclusion on the roll.